



**LORDS INSTITUTE OF
ENGINEERING & TECHNOLOGY**

Appendix 8 Mandatory Disclosure

1	AICTE File No.	F.NO: 730-50-423(E)/ET/2002.
	Date & Period of last approval	June 30, 2009 & 2009-10.

2	Name of the institution	LORDS INSTITUTE OF ENGINEERING & TECHNOLOGY
	Address of the Institution	Sy.No. 2, Himayatsgar, Hyderabad .
	City & Pin Code	Ranga Reddy District, 500 008
	State/UT	Andhra Pradesh
	Phone number with STD code	040-65354838.
	FAX number with STD code	040-24012734.
	Office hours at the Institution	9-00 AM to 5-00 PM.
	Academic hours at the Institution	9-30 AM to 4-15 PM.
	Email	principal.lords@gmail.com
	Website	www.lordsinstitute.in
	Nearest Railway Station(dist in Km)	Hyderabad, 16 Km
	Nearest Airport (dist in Km)	Shamshabad International Airport, 30 Km.

3	Type of Institution	Private Self Financed
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	Co-Education

4	Name of the organization running the Institution	lords Institue of Engineering & Technology, Sy.No. 32,Himayatsgar, Hyderabad.
	Type of the organization	Society
	Address of the organization	lords Institue of Engineering & Technology, Sy.No. 32,Himayatsgar, Hyderabad – 500 008
	Registered with	Registrar of Societies, Hyderabad.
	Registration date	08.09.1999
	Website of the organization	www.lordsinstitute.in

5	Name of the affiliating University	Jawaharlal Nehru Technological University, Hyderabad
	Address	Kukat pally, Hyderabad-500085.
	Website	www.jntu.ac.in
	Latest affiliation period	2009-10

6	Name of Principal/Director	Dr. Mahammed Masood
	Exact Designation	Principal
	Phone number with STD code	040-65354839, Cell No.9550123912.
	FAX number with STD code	040-24012734
	Email	www.principal.lords@gmail.com
	Highest Degree	Ph.D.,
	Field of specialization	Investigation on surface modification by electrode

	Field of specialization	Investigation on surface modification by electrode	
7	Governing Board Members	Mr. Basha Mohiuddin	Chairman
		Mrs. Muneerjan	Vice Chairman
		Mrs. Rizwana Begum	Honorable Secretary
		Mr. Touseef Ahmed	Treasurer
		Hafsa Sayeeda	Joint Secretary
		Nominee of the affiliating university (JNTUH)	Member
	Principal	Member	
Frequency of meetings & date of last meeting	Twice in a Year & 15-02-2009.		

8	Academic Advisory Body	Dr. V V Krishna, Professor Prof. Manzoor Hussain Asst. Prof. in MECH JNTU Prof. Masood, MBA(Phd). Dr. Peeran, Professor	
	Frequency of meetings & date of last meeting	Four times in an Academic Year 02-01-2010	

9	Organizational Chart	Enclosed
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10	Student feedback mechanism on Institutional Governance/faculty performance	<p>Student feedback on Faculty performance is done twice in a semester/Year on a day preferably at end of the semester/year.</p> <p>The students of a class attending on the particular day, fixed for administrating the feedback process are asked to assemble in a room and are supplied with a prescribed format to obtain students feedback on the performance of all the faculty in their respective subjects taught by them during semester/year under consideration.</p> <p>The feedback form contains a certain number</p>
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		<p>(10) of points of feedback and each such feedback point carries a certain weightage. This process will be administrated by a senior responsible faculty (duly appointed by the principal/HOD) other than the concerned subject teachers. The summary and analysis of the feedback of all the students present on the day will be recorded in a format. The percentage of score any subject secured by a staff calculated with the following</p> <p>The metrics calculated are</p> <ol style="list-style-type: none"> a) Poor (1) b) Average (2) c) Good (3) d) Very Good (4) e) Excellent (5) <p>The details of the score of the students' feedback are communicated to the respective subject teachers, advising & counseling the faculty for improved performance by the Principal/HOD. In the event of a staff, securing less than the desired and stipulated percentage of are necessary remedial and corrective measures will be initiated, including arranging for training intervention in periodical , subject updating and such other areas related to strengthening , teaching learning process.</p>
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<p>11</p>	<p>Grievance redressal mechanism for faculty, staff and students</p>	<p>The Institute constituted a grievance redressal cell to formulate proceduures guidelines, rules and regulations to redress the grievance of the teaching and non-teaching employees and students of the institute with the following:-</p> <ol style="list-style-type: none"> 1. Chairman 2. Secretary 3. Principal 4. Senior faculty members both teaching including lady faculty 5. Administrative Officer <p>➤ GRIEVANCE REDRESSAL MECHANISM FOR FACULTY, STAFF & STUDENTS:</p> <p>The committee is vested with the authority</p>
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	<p>to settle any type of grievances raised by the students, teachers and non-teaching staff of the college. The committee also initiates suo moto proceedings. The students are ought to lodge their grievances to their respective tutors, and they in turn intimates the matter to the committee for necessary action. Students are not encouraged to petition the Principal, initially. They have to avail the avenue provided by the grievance redressal cell and then the Principal, if the grievances are not redressed.</p> <ol style="list-style-type: none"> 1. A discipline and welfare committee with one HOD as Chairman and departmental heads, wardens of boys and girls hostels as members and a staff member as convener is formed every year. This committee meets regularly and discusses the overall issues concerning the discipline and welfare of the students and staff of the college. 2. Periodic staff meetings are held with HODs, Principal and the Chairman to discuss the overall issues concerning the entire college and steps taken to remedy any difficulties present or brought-out in the meeting. In addition, faculty and staff are at liberty to meet the HOD, the Principal and the Chairman on their own individually to represent their problems. 3. Periodic student meetings with the HOD, the Principal, and the Chairman are held regularly to solicit student views on various issues and suitable remedial measures are taken then and there. In addition, students are at liberty to meet the HOD, the Principal, and the Chairman on their own individually to represent their problems. 4. A class teacher, a class advisor, mentor and student representative for boys and girls are appointed for every class every semester to look into the disciplined conduct of the class during class hours and outside.
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12	Name of the Department	Enclosed
	Course	Enclosed
	Level	Enclosed
	1 st Year of approval by the Council	Enclosed
	Year wise Sanctioned Intake	Enclosed
	Year wise Actual Admissions	Enclosed
	Cut off marks - General quota	Enclosed
	% Students passed with Distinction	Enclosed
	% Students passed with First Class	Enclosed
	Students Placed	Enclosed
	Average Pay package, Rs/Year	Enclosed
	students opted for Higher Studies	Enclosed
	Accreditation Status of the course	-
	Doctoral Courses	Not Applicable
	Foreign Collaborations, if any	Not Applicable
	Professional Society Memberships	Enclosed
	Professional activities	Enclosed
	Consultancy activities	Enclosed
	Grants fetched	Enclosed
	Departmental Achievements	Enclosed
Distinguished Alumni	Enclosed	

13	Name of Teaching Staff	Enclosed vide Annexure No.
	Designation	
	Department	
	Date of Joining the Institution	
	Qualifications with Class/Grade	
	Total Experience in Years	
	Papers Published	
	Papers Presented in Conferences	
	PhD Guide? Give field & University	
	PhDs/Projects Guided	
	Books Published/IPRs/Patents	
	Professional Memberships	
	Consultancy Activities	
	Awards	
	Grants fetched	
Interaction with Professional Institutions		

14	Admission quota	Convener quota 70% and Management quota 30%
	Entrance test/admission criteria	The admission to regular B.Tech programmes are made based on the merit secured in Engineering, Agricultural and Medical Common Entrance Test (EAMCET) conducted by A.P. State Council for Higher Education. The entry level qualification is 10+2. The admissions to B.Tech (For three years

	<p>Diploma Holders) are based on the merit secured in the Engineering common Entrance Test (ECET) conducted by the A.P. State Council for Higher Education. The diploma holders successful in ECET are also eligible for admission into regular B.Tech courses, at Second Year level.</p> <p>Admission to MBA and MCA is based on the merit secured in the ICET Examination.</p> <p>Admission to M.Tech Programmes is based on either GATE or entrance test conducted by the University. For all the above courses entry level qualification is Bachelors degree in appropriate field.</p>
Cut off/last candidate admitted	
Fees in rupees	<p>Details of Fee Structure as approved by the State Fees Committee:</p> <p>Rs 30,200/- for convener quota for B.Tech courses</p> <p>Rs 91,700/- for NRI in lieu or NRI seat for B.Tech courses</p> <p>Rs 26,700/- for Convener quota for MCA&MBA courses</p> <p>Rs 73,100/- for NRI in lieu of NRI seat for MCA&MBA courses</p> <p>Rs 55,150/- for Convener quota for M.Tech courses per year</p> <p>Rs 1,10,300/- for NRI in lieu of NRI seat for M.Tech courses per year</p>
Number of Fee Waivers offered	<p>Not applicable as per the Govt.Order G.O.Ms.109 Dated 23-09-2009 and Endt.No.D3/Fee Waiver/2009/DAP (Registrar) JNTUH, Kukatpally Hyderabad.</p>

	Admission Calendar	Enclosed
	PIO quota	Not Applicable

15	Infrastructural information	
	Classroom/Tutorial Room facilities	Photo Attached
	Laboratory details	Photo Attached
	Computer Centre facilities	Photo Attached
	Library facilities	Photo Attached
	Auditorium/Seminar Halls/Amphi	Photo Attached
	Cafeteria	Photo Attached
	Photo Attached	Photo Attached
	Outdoor Sports facilities	Photo Attached
	Gymnasium facilities	Photo Attached
	Facilities for disabled	Photo Attached
	Any other facilities	Internet Connection, transport facility from all over the city.

16	Boys Hostel	Not Available
	Girls Hostel	Not Available
	Medical & other Facilities at Hostel	Not Available

17	Academic Sessions	
	Examination system, Year/ Sem	Year/Semester wise Examinations conducted by the Affiliating University. i.e. JNTU Hyderabad.
	Period of declaration of results	15 days after completion of the examinations

18	Counseling/Mentoring	<p>Teacher guardian scheme is implemented where each student is monitored by a teacher. Each student is given individual care and concerned by the Faculty. A group of 30 students put under the constant care and guidance of each faculty member who also enjoys being responsible for students. A sense of accountability is instilled in both the mentor (faculty) and the mentor (student). The mentor oversees the group in all matters of personal growth of the student like behavior, attendance, performance in best examinations and guidance for improvement of their skills. The mentor also institute. This method works excellently and has done wonders to the students. The faculty and the students feel the need of each other.</p> <p>Regular parents meetings are arranged to improve the academic performance and behavior conduct of the students. Progress reports on attendance and academic performance are sent to parents regularly. The students who are absent more than two days are informing to their parents on phone.</p>
	Career Counseling	Career counseling unit was started by the institute for providing guidance towards advanced study opportunities and preparing them for State/National level competitive examinations/Test such as GATE/IES/TOFEL/GMAT/CAT
	Medical facilities	Medical facility tie up with "Prajavaidyasala Narsing home" which is 1.5km from the institution
	Student Insurance	Negotiations are going on with the insurance companies

19	Students Activity Body	
	Cultural activities	Cultural day will be celebrated annually along with the college day by inviting famous cine directors/actors from cine field. Most of the students are actively participating in the cultural programs and perform(showing) their skills in dancing, mimicry, mono action, singing, fancy show, solo dance, college rocks, stimulating, mix of moments, mix of color moments, traditional shows, sizzling dances, rangoli and one act plays.
	Sports activities	<p>Students are very much encouraged to participate in various sports, keeping in mind that the physical fitness of the students will contribute to their mental fitness and thus making a way to concentrate effectively on their studies. In view of this, the institute is having a very good play ground and the sports and games are being conducted occasionally without any disturbance to the college academic work.</p> <p>About 10 acres of land is available for play ground. 2 Volley ball Courts, one badminton court, one shuttle and one throw ball for girl's courts are available. Pitch and ground is available for playing cricket. During the academic year 2008-09 JNTU Hyderabad conducted inter collegiate cricket tournaments in this college</p> <p>For playing indoor games live chess, caroms and table tennis separate rooms are available.</p>
	Literary activities	Some of the faculty are engaged in Books writing and some have written Books of reputed.
	Magazine/Newsletter	Available, College magazine will be published once in a month and news letter once in a month
	Technical activities/TechFest	Students are encouraged to participate in various national level competitions (both technical & non technical) so that they are

		<p>Elocution competition has been conducted so as to make the students improve their communication skills and also the vocabulary skills.</p> <p>Technical symposium at national level conducted at this college namely SANKETIKA regularly every year.</p> <p>Technical capabilities of the students are being improvised by making the students to participate in technical group discussions.</p>
	Industrial Visits/Tours	Regular Industrial tours are being organized. Reports enclosed
	Alumni activities	Once in a year as per the invitation of the management of the LORDS Institute of Engineering & Technology about 150 alumni residing in the country participated in the alumni day function of the Institute the members of the alumni visited the library laboratories and admitted the excellence growth of infrastructure facilities provided for the present students. Our alumni spread across the globe and are well placed. Some of them are engaged in Business and some are doing Post Gradation in USA and other Countries.

20	Name of the Information Officer for RTI	
	Designation	Prof. M Jawaharin Basha Professor & Vice Principal
	Phone number with STD code	040-65354839
	FAX Number with STD code	040-24012734
	Email	mjbvk@rediffmail.com